

Notices & Minutes of Meeting for A.Y. 2022-23

Sr. No.	CDC Meeting	Date of Meeting
1	1st CDC AY 2022-23	06.08.2022
2	2nd CDC AY 2022-23	20.10.2022
3	3rd CDC AY 2022-23	28.02.2023
4	4th CDC AY 2022-23	27.04.2023



CLARA'S COLLEGE OF COMMERCE

Yari Road, Versova, Mumbai – 400 061

Ref: CDC/ AY 22-23 / 1


23/07/2022

NOTICE

All the members of College Development Committee are hereby informed that there will be an online / offline meeting to be held on 6th August 2022 at 12:00 noon.

Agenda:

1. To review and confirm the minutes of the previous meeting held on 27th April 2022.
2. To welcome new 'Teacher Representatives' & 'Student's Representatives' to the committee.
3. To brief the committee members of the programs / events conducted since the start of the academic calendar.
4. To inform and discuss the academic planner for the 1st half of AY 2022-2023.
5. To discuss the status of SSR submission and seek suggestion for its improvement.
6. Any other matter with the permission of the chair.



(Dr. Gitte Madhukar)

Principal



CLARA'S COLLEGE OF COMMERCE

MINUTES OF THE COLLEGE DEVELOPMENT COMMITTEE MEETING HELD 6th August 2022 at 12.00 noon.

The meeting of the College Development Committee (CDC) of the college was held on 6th August 2022. The meeting was conducted both online & offline where the following members were present.

1. Chairperson of Management	Ms. Shabnam Kapoor
2. Principal of College-Member Secretary	Dr. Gitte Madhukar
3. One HOD	Mr. Vijaykumar Makwana
4. Teacher Elected	Mr. Amit Ashok Bansod
5. Teacher Elected	Ms. Mariam Masani
6. Teacher Elected	Mr. Sameer Gandhi
7. Teacher Elected	Ms. Jisha Varghese
8. IQAC Coordinator	Mrs. Babita Kanojia
9. One Elected Non-Teaching Employee	Mr. Prashant Walawalkar
10. Local Member Nominated	Ms. Rita Kapoor
11. Local Member Nominated	Mr. Manohar Kumbhejkar
12. Student's Representative	Mr. Singh Samar Mukesh Simran
13. Student's Representative	Ms. Qureshi Zoha Mohammed

Agenda:

1. **To review of the minutes of the previous meeting held on 27th April 2022.**

The minutes of the last meeting were read and confirmed with the committee members

2. **To welcome Ms. Mariam Masani and Ms. Jisha Varghese as 'Teacher Elected' .**

The committee members welcomed Ms. Mariam Masani and Ms. Jisha Varghese as the new 'Teacher Elected' members. They join in place of Ms. Sheryl Cusher and Dr. Babita Kanojia. Dr. Babita Kanojia who was earlier part of the committee as 'Teacher Elected' will now be part of this Committee as IQAC coordinator in place of Dr. Mamta Rajani.



3. To Welcome the new Student Representative to the committee

The committee members welcomed Mr. Singh Samar Mukesh Simran (SYBMS) and Ms. Qureshi Zoha Mohammed Ateeq (SYBCOM) as student representative. The replace the previous student representative Mr. Devadiga Kartik Hari Nirmala & Ms. Yadav Dhanam Ponmudi Saroja who have passed out of the college.

4. To brief the committee members of the programs / events conducted since the start of the academic calendar.

The committee members were informed of the following events that have been conducted by the institute.

The College started its

- a. The College conducted an add on Cyber Security course from 20th June 2022 to 2nd July 2022.
- b. NSS unit of Clara's college celebrated 'International Yoga Day' on 21st June 2022. Ms. Laxmi Mourya was the resource person who conducted the session conducted the yoga session.
- c. The college conducted a one-day National Seminar on 27th June 2022 titled 'Abhinay me Shastro ki Bhumika' (Contribution of Scriptures in Acting). The seminar was conducted in association with Big Bang Theatres Foundation'. The key speakers for the vent were Prof Suresh Bharadwaj (National Sageet Natak Akademi Awardee), Smt. Rajashree Shirke (National Sageet Natak Akademi Awardee) and Shri Pramod Pawar (Renowned theatre & film personality)
- d. The college conducted an add on course titled 'Short Film Making' from 9th July 2022 to 20th July 2022
- e. The Internal Cultural Committee of the college celebrated 'World Population Day' on 11th July 2022 by organizing elocution Competition. The topics were 1. Effects of Overpopulation, 2. Population Explosion – A silent threat to the nation, 3. Population & Role of today's youth.
- f. The NSS Unit of the college organized a tree plantation drive on 9th July 2022



- g. The college organized a session on anti-ragging on 15th July 2022 for second year, third year and MCOM students.
- h. The organized 'Orientation Session' for second year and third year students and their parents on 23rd July 2022. The students and their parents were informed the forthcoming events, various committees, examination patter, rules / regulation and the general functioning of the institute.
- i. The IQAC department conducted an add on course titled 'Website Development' from 25th July 2022 to 6th August 2022
- j. The BCOM department celebrated The World Nature Conservation Day on 28th July 2022 by organizing a Poster Making Competition with the theme Nature Conservation: The Need of Hour
- k. The college conducted Workshop for preparation and participation in the 17th Aavishkar Research competition.
- l. The College Organized 'Making the best out of Waste' on 3rd August 2022. The students were asked use waste / discarded items to make products of some utility. The students were awarded certificates.
- m. The college conducted an add on course titled 'IPR: Policies and Procedures for Trademarks' from 04th August 2022 to 22nd August 2022
- n. The Cultural Committee organized Literary Events on 5th August 2022:
- Elocution Competition Topics: 1) Setting goals is important 2) Rules for achieving success 3) Is it possible to cope with social media addiction
 - Debate Competition: Topic: Does modern social; media make people less socially active? Group Discussion: Is Technology a boon or bane to Human Beings?

5. To inform and discuss the academic planner for the 1st half AY 2022-2023

The following are the various events planned for the forthcoming till end of November



Date	Event	Organized by
10/8/2022	Rally Highlighting the achievements of India Post-Independence & also paying Tribute to the Unsung Pandemic Heroes	NSS with All Dept.
15/08/2022	Celebration of Independence Day with Street Children	NSS
17/08/2022	Mock Parliament discussion on 'GST Hike on Essential Items"	All Dept.
18/08/2022	Career Guidance for SY & TY students	IQAC & Placement Cell
20/08/2022	International Senior Citizen's Day Celebration	All Dept.
23/08/2022	Selection Trial for Football (Boys and Girls)	Sport
23/08/2022	Library Orientation for all FY students of all Dept.	Library Committee
23/08/2022	FDP on Blended Learning: A Steppingstone to Enhance Digital Learning	IQAC
27/08/2022	Online Orientation Session by NIIT for Pass out Students	Placement Cell
27/08/2022	Orientation Programme for FY's	All Dept.
29/8/2022	NSS Orientation Day for Volunteers and First Advisory Meeting of NSS	NSS
4/9/2022	Participated in Ekata Manch Felicitation Programme of Social Organisation and Meritorious Students	All Dept.



5/9/2022	Teachers' Day Celebration : Greeting Card Making Competition	All Dept.
06/09/2022 17/09/2022	A short-Term Course on Goods and Service Tax (GST) : Overview and Filing Returns	Research Committee
8/9/2022	Orientation Session on Civil Commando Training	IQAC with All Dept.
12/9/2022	Orientation Session on Functioning of Share Market	All Dept.
14/9/2022	Hindi Divas Celebration - "A Hindi Poem Competition"	Cultural Committee
15-09-2022	Workshop on Personality Development	WDC
17/09/2022	Parents and Teachers Meet (For SY and TY)	All Dept.
18-09-2022	Beach Cleanup Drive (Area Level)	NSS
24/09/2022	NSS Foundation Day Celebration	NSS
15/10/2022	PTA Meeting for First Year	All. Dept
20/10/2022	A Session on Anti - Ragging for First Year students	All. Dept
20-10-2022	Preparation of SSR and Documentation	IQAC
21/10/2022	Expert Talk on Financial Accounting and Auditing Paper	BCOM
22/10/2022	Awareness Programme on Code of Conduct	Criteria 7



10/11/2022 to 21/11/2022	Add on Course:- Financial Literacy	All Dept.
14/11/2022 to 25/11/2022	Add on Course:- Tally	IQAC & All Dept
25/11/2022	International Day for the Elimination of Violence against Women Role Play and Skit Competition: Say No to Dowry	All Dept.
26/11/2022	Constitution Day - Quiz Competition	All Dept.

6. To discuss the status of SSR submission and seek suggestion for its improvement.

AQAR for AY 2021 -22 was discussed with the Committee members and the finalized AQAR would be uploaded on the NAAC portal. Committee members suggested that NAAC related works needs to divided and delegated criteria wise amongst all staff members.

7. **Any other matter with the permission of the chair.**

The committee members were also informed about women Security Guard being deployed at college entrance.

The committee members were also informed of the attendance software being implemented from the month of august 2022.



(Dr. Gitte Madhukar)

Principal



CLARA'S COLLEGE OF COMMERCE

Yari Road, Versova, Mumbai – 400 061

Ref: CDC/ AY 22-23 / 2

07/10/2022

NOTICE

All the members of College Development Committee are hereby informed that there will be an online /offline meeting scheduled to be held on 20th October 2022 at 11.30 am.

Agenda:

1. To review and confirm the minutes of the previous meeting held on 6th August 2022.
2. To brief the committee members of the major programs / events conducted since the last meetings.
3. To inform discuss the status of AQAR & SSR preparation & submission.
4. To inform the exam schedule for 1st half of the academic year
5. To inform Committee members about the annual sports events conducted.
6. To inform Committee members about the conducted and participated under Cultural Activities
7. Any other matter with the permission of the chair.


(Dr. Gitte Madhukar)

Principal



CLARA'S COLLEGE OF COMMERCE

MINUTES OF THE MEETING OF THE COLLEGE DEVELOPMENT COMMITTEE MEETING HELD 20th October 2022 at 11.30 am.

The meeting of the College Development Committee (CDC) was held on 20th October 2022. The meeting was conducted both online & offline where the following members were present.

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|--|--------------------------------|
| 1. Chairperson of Management or Nominee | Ms. Shabnam Kapoor |
| 2. One HOD | Mr. Vijaykumar Makwana |
| 3. Principal of College-Member Secretary | Dr. Gitte Madhukar |
| 4. Teacher Elected | Mr. Amit Ashok Bansod |
| 5. Teacher Elected | Mr. Sameer Gandhi |
| 6. Teacher Elected | Ms. Jisha Varghese |
| 7. IQAC Coordinator | Mrs. Babita Kanojia |
| 8. One Elected Non-Teaching Employee | Mr. Prashant Walawalkar |
| 9. Local Member Nominated | Dr. Shobha Menon |
| 10. Local Member Nominated | Dr. Bageshree Bangera Bandekar |
| 11. Local Member Nominated | Mr. Manohar Kumbhejkar |
| 12. Student's Representative | Mr. Singh Samar Mukesh Simran |
| 13. Student's Representative | Ms. Qureshi Zoha Mohammed |

Agenda:

1. To review and confirm the minutes of the previous meeting held on 6th August 2022.

The minutes of the last meeting were read and confirmed with the committee members

2. To brief the committee members of the major programs / events conducted since the last meetings.



Date	Name of Event	Committee Organizing
06/08/2022	Performing Arts Competition: Singing, Dancing, Mimicry, Stand-up Comedy, Role Play Competition Fine Arts : Nail Art, Rangoli, and Mehandi, Painting Competition	Cultural Committee
10/08/2022	Rally Highlighting the achievements of India Post-Independence & also paying Tribute to the Unsung Pandemic Heroes	NSS with All Dept.
12/08/2022	Selection Round for Table Tennis	Sport
13/08/2022	Selection Round for Chess	Sport
13/08/2022	Azadi ka Amrit Mahotsav: Awareness Drive on Har Ghar Tiranaga	NSS with All Dept.
15/08/2022	Independence Day with Street Children	NSS
17/08/2022	Mock Parliament discussion on 'GST Hike on Essential Items"	All Dept.
17/08/2022	Recitation of National Anthem as per University guidelines	All Dept.
18/08/2022	Career Guidance for SY & TY students	IQAC & Placement Cell
20/08/2022	International Senior Citizen's Day Celebration	All Dept.
23/08/2022	Selection Trial for Football (Boys and Girls)	Sport
23/08/2022	FDP on Blended Learning: A Stepping Stone to Enhance Digital Learning	IQAC



23/08/2022	Library Orientation for all FY students (New Batches) of all Dept.	Library Committee
27/08/2022	Online Orientation Session By NIIT for Pass out Students	Placement Cell
27/08/2022	Orientation Programme for FY's	All Dept.
29/8/2022	NSS Orientation Day for Volunteers and First Advisory Meeting of NSS	NSS
04/09/2022	Participated in Ekata Manch Felicitation Programme of Social Organisation and Meritorious Students	All Dept.
05/09/2022	Teachers' Day Celebration : Greeting Card Making Competition	All Dept.
06/09/2022 17/09/2022	A short Term Course on Goods and Service Tax (GST) : Overview and Filing Returns	Research Committee
12/09/2022	Orientation Session on Civil Commando Training	IQAC with All Dept.
12/09/2022	Orientation Session on Functioning of Share Market	All Dept.
14/9/2022	Hindi Divas Celebration - "A Hindi Poem Competition"	Cultural Committee
15/9/2022	Workshop on Personality Development	WDC
17/09/2022	Parents and Teachers Meet (For SY and TY)	All Dept.
18/9/2022	Beach Clean Up Drive	NSS
24/9/2022	NSS Foundation Day Celebration	NSS
15/10/2022	PTA Meeting for First Year	All Dept.



3. To inform the committee members of the academic planning for the second half of AY 2022-23

Date	Event	Organized by
2/12/2022 to 7/12/2022	Sports Day Practice	All. Dept
10/12/2022	Ball Badminton Tournament at University Level	University
12/12/2022 to 18/12/2022	NSS Camp (7 Days)	NSS
13/12/2022	Awareness Of Blood Donation Camp	NSS
14/12/2022	Blood Donation Camp	NSS
17/12/2022	PTA Meeting for First Year (B.COM , BMS , BAF, BAMMC)	IQAC and All Dept.
19/12/2022 to 28/12/2022	Consumer Awareness Drive	NSS
20/12/2022	Intercollegiate Book Review Competition	Library Committee
22/12/2022	Aavishkar Research Convention (Participation)	Research Committee
23/12/2022	Annual Sports Day	Sports Committee
6/01/2023 to 17/01/23	Add on Course :- Interview Techniques and Brand Management	IQAC & All Dept.
9/01/2023 to 20/01/23	Mega Waste Collection Drive	NSS



10/01/2023 to 12/01/23	Job Prep Fair	IQAC & Placement Cell
13/01/2023	Awareness Session on Government Competitive Exam	IQAC & Placement Cell
16/01/2023 to 27/01/23	A Short Term Certificate Course on Research Methodology	IQAC &Research
17/01/2023	Workshop on Self Defense	WDC
18/01/2023	Brain Mapping : A Tool for Effective Performance	IQAC & Placement Cell
21-01-2023	Marathi Bhasha Sanvardhana Pandharavada	Cultural Committee
23/01/2023	Commodity Derivatives Market	IQAC and All Dept.
27/01/2023	A Session on Pariksha pe Charcha	All Dept.
11/2/2023	Annual Day	All Dept.
15/02/2023	Marketing Fest - Food Fiesta and Traditional Day	Cultural Committee
27/02/2023	Marathi Bhasha Divas Celebration 1. Poetry Recitation Programme by Invited Poets and Students 2. Marathi Essay Writing Competition Topic: A. Marathi Bhashetil Santanche Yogdan B. Marathi Bhashecha Godva	Cultural Committee
28/02/2023 to 6/03/2023	7-Day Residential Camp	NSS
2/3/2022	Job Fair	Placement Cell
6/3/2023	Workshop on Art of Flower Making	WDC
8/3/2023	How to score more in Government Entrance Exams	WDC
8/3/2023	International Women's Day Celebration	NSS



8/3/2023	A Visit of girl students to the Versova Police Station	WDC
8/3/2023	Displays of Books on Women's Day	Library Committee
14/04/2023	Medical Camp	All Dept. with Ekata Manch
29/04/2023	Degree Distribution Ceremony	All Dept

4. To inform discuss the status of AQAR & SSR preparation & submission.

The committee members were informed of AQAR for AY 2020-21 has been submitted and AQAR for AY 2021-22 even though is not to be submitted is in the finalization stage. SSR preparation has also been started.

5. To inform the exam schedule for 1st half of the academic year

The committee members were informed of the exam schedule of exams scheduled in September.

Sr. No	Class	Schedule	Remarks
1	First Year (Internals)	1 st October to 6 th October 22	Completed
2	First Year (External)	14 th November to 22 nd November 22	As per University Circular.
3	ATKT SEM I Exams	30 th September to 8 th October 2022	Completed
4	ATKT SEM II	19 th September to 26 th September 2022	Completed
5	SYBMS SEM III Regular & ATKT	1 st October to 15 th October 2022	Completed
6	Additional SEM III	9 th November to 16 th November 2022	For Students having medical reasons or



			representing college
7	ATKT SEM IV ATKT	19 th September to 26 th September 2022	Completed
8	SEM V Prelims Exam	7 th November to 14 th November 2022	For Students practice
9	SEM V TYBCOM External University Exam	Starts 18 th November 2022	As per University timetable
10	SEM V TYBMS / TYBAF University Exam	Starts 8 th December 2022	As per University timetable
11	SEM V TYBAMMC University Exam	Starts 5 th December 2022	As per University timetable
12	SEM VI ATKT TYBMS /TYBAF	Starts 18 th November 2022	As per University timetable
13	SEM VI ATKT TYBCOM	Starts 8 th December 2022	As per University timetable

6. To inform Committee members about the annual sports events conducted.

The committee members were informed that a Physical Director (Mr. Tribhuvan Singh) exclusively for Degree and Junior College was appointed during the academic year. The following are the sports activities conducted:

- The Trials were conducted for the following sports for selection of the students
 - Carom
 - Chess
 - Table Tennis
 - Football
 - Badminton
- Badminton tournament at University level has been conducted and happy to inform that our college Girls team reached the Quarter Finals where they lost out to team from Thakur College (Kandivali). The boys team lost in 1st round.
- Trial for Athletics would be performed after TYBCOM Semester V exams
- This year Annual Sports Day has been scheduled for 23rd December 2022.



7. To inform Committee members about the conducted and participated under Cultural Activities.

College has participated in Youth fest conducted by University of Mumbai. The college registered in some of the following events

- Skit (Group "A" Marathi) – Reached the final round
- On the spot painting - Reached the final round
- One – Act Play – Marathi - Reached the final round
- Folk dance - Reached the final round
- Spot Photography - Reached the final round
- Hindi One Act Play - Our students Ms. Tehmina Shaikh had bagged 2nd prize as a best actress for the Hindi one act play

8. Any other matter with the permission of the chair.

Bhagyashree Mam congratulated the college for its functioning and the programs executed. Dr. Shobha Memon wanted to know the date of IIQA submission for which she was informed that the tentative dates have not been finalized.

Dr. Babita Kanojia informed the committee members that they would be conducting online lectures for First Year students during Diwali vacation so as to cover up the portion and end the term for the FY students by 22nd November 2022.

Dr. Madhukar Gitte informed the committee members regarding college participation in Avishkar research convention organized by University of Mumbai in the month of November.

Dr. Babita Kanojia also informed the committee members that the college has signed up Memorandum of Understanding (MOU) with VIVA College.




(Dr. Gitte Madhukar)

Principal

CLARA'S COLLEGE OF COMMERCE

Yari Road, Versova, Mumbai – 400 061

Ref: CDC/ AY 22-23 / 3

14th February 2023

NOTICE

All the members of College Development Committee are hereby informed that there will be an online and offline meeting scheduled to be held on 28th February 2023 at 12:00 noon.

Agenda:

1. To review and confirm the minutes of the previous meeting held on 20th October 2022.
2. To brief the committee members of the programs / events conducted since the last meeting.
3. To brief the committee members of the key forthcoming events planned before the end of the academic year.
4. To inform the committee members of the exam schedule planned for the ATKT & Regular Exams for Semester I, II, III & IV.
5. Any other matter with the permission of the chair.



(Dr. Gitte Madhukar)

Principal

CLARA'S COLLEGE OF COMMERCE

MINUTES OF THE COLLEGE DEVELOPMENT COMMITTEE MEETING HELD 28th February 2023 at 12.00 noon.

The meeting of the College Development Committee (CDC) was held on 28th February 2023 at 12.00 noon. The meeting was conducted both online & offline where the following members were present.

1. Secretary of Management	Mr. Ajay Kaul
2. One HOD	Mr. Vijaykumar Makwana
3. Principal of College-Member Secretary	Dr. Gitte Madhukar
4. Teacher Elected	Mr. Amit Ashok Bansod
5. Teacher Elected	Mr. Sameer Gandhi
6. Teacher Elected	Ms. Jisha Varghese
7. IQAC Coordinator	Mrs. Babita Kanojia
8. One Elected Non-Teaching Employee	Mr. Prashant Walawalkar
9. Local Member Nominated	Dr. Bageshree Bangera Bandekar
10. Local Member Nominated	Ms. Rita Kapoor
11. Local Member Nominated	Mr. Manohar Kumbhejkar
12. Student's Representative	Mr. Singh Samar Mukesh Simran
13. Student's Representative	Ms. Qureshi Zoha Mohammed Ateeq

Agenda & Discussion

1. To review and confirm the minutes of the previous meeting held on 20th October 2022.

The minutes of the last meeting were read and confirmed with the committee members

2. To brief the committee members of the programs / events conducted since the last meeting.



Date	Events/Activities	Dept.
21/10/2022	Guest Lecture on Financial Accounting and Auditing Paper VII- Financial Accounting	Bcom
15/11/2022	Celebration of the Birth Anniversary of Bhagwan Birsa Munda as 'Janjatiya Gaurav Diwas'- Elocution Topics- Role of Freedom Fighters in Independence & Importance of Independence	All Dept.
25/11/2022	International day for the elimination of violence against women. A essay writing competition was kept.	
26/11/2022	An Inter Colligate Quiz Competition on the constitution Day	All Dept.
10/12/2022	Ball Badminton Tournament at University Level	Sport Dept
13/12/2020	A session on awareness of Blood Donation to persuade students	NSS
14/12/2022	Blood Donation Camp in association with Mahatma Sevak Mandir Blood Bank	All Dept.
17/12/2022	Parents Teachers Meet of FY classes where their semester I results were discussed	All Dept.
19/12/2022 to 28/12/2022	NSS organized a consumer awareness drive	NSS
20/12/2020	Intercollegiate Book Review Competition. It was judged by Dr. Manisha Sagar Dandgawhal	Library
22/12/2022	Participation Aavishkar Research Convention	Research Committee
23/12/2022	Annual Sports Day for Individual & team events for both Boys & Girls	Sports
19/12/2023 to 28/12/2023	10 days State level Disaster Management Awhan Camp at Kaviyitri Bahinabai Chaudhary North Maharashtra University, Jalgaon . This camp was attended by Mr. Hruday Pede of Sybcom and Ms. Ruchita Pandhare our NSS Program Officer.	NSS
6/01/2023 to 17/01/23	IQAC organized a Add on Course titled 'Interview Techniques and Brand Management'	IQAC & all Dept



9/1/2023, 20/1/2023	Collection of Waste Material – where paper waste along with old electronic waste were collected from students.	NSS
10/1/2023 to 12/1/2023	Job Prep. Fair – in Association with Training Inbox for preparing students for Interviews and Placement Drive	IQAC and Placement
13/1/2023	Awareness Session on Government Competitive Exams – Mr Ravi Agarwal – Director SSB Institute	IQAC and Placement Cell
16/1/2023 to 23/1/2023	Certificate Course (SDP) on Research Methodology: Practical Approach – It was a seven-day event where sessions were taken by in-house and outside faculties covering Topics such as 1. Framing of Hypothesis, 2. Review of Literature, 3. Data Collection 4. Data Analysis & Interpretation. Statistical Tools for Data Analysis, Plagiarism, Referencing	Research Committee and IQAC
21/01/2023	Orientation program was organized for CWC Junior College HSC students for further studies. They were informed of the various degree course and professionals available with our degree College.	All Dept.
21/1/2023 and 24/1/2023	Celebration of Degree college conducted Marathi Bhasha Essay and Poetry writing competition on the occasion of "Marathi Bhasha Sanvardhan Pandharva"	All Dept.
17/1/2023	Workshop on Self Defense in association with Mr. Sharif Babu	WDC
18/1/2023	SDP Titled - Brain Mapping: A Tool for Effective Performance for improving their exam performance	IQAC
23/1/2023	Awareness Programme on Commodity Derivatives Market for Students was organized by Mr. Siddharth Goenka NCDEX	IQAC, Placement Cell and All Dept.
27/01/2023	A Session on Pariksha pe Charcha	All dept
31/01/2023	Degree college participated in Inter Zonal Softball Tournament organized by University of Mumbai Zone No IV at Bhavan's college. Four College students were selected.	Sports Committee
3/2/2023 to 4/2/ 2023	Degree college won Mumbai Suburban District Zone -II Team Championship Inter Zonal Softball Men Tournament 2022-23 organized by University of Mumbai at Gogate Jogelkar College Ratnagiri Maharashtra on	Sports Committee
1/2/ 2023	Degree College participated in Baseball Men Team and were Runner up position in Inter Collegiate Baseball Tournament 2022-23. The tournament organized by University of Mumbai Zone No II at Bhavans College Andheri on and	Sports Committee
3/2/2023 to 5/2/2023	Three college players were selected for Inter Zonal Baseball Tournament at Ratnagiri Maharashtra from 3th to 5th February 2023.	Sports Committee



11/02/2023	Annual Day	All Dept.
15/2/2023	Marketing Festival and Traditional Day- Students were encouraged to sell product made at Home at this fest. The students were also encouraged to market their products in Classrooms through posters , banners.	Cultural Committee
27/2/2023	Marathi Bhasha Gaurav Divas Celebration – Cultural program was organized; the key speaker of the day was renowned poet - Ms. Reshma Karkhanis	Cultural Committee
28/2/2023 to 6/3/2023	NSS CAMP – Seven Days NSS camp has been organized.	NSS

3. To brief the committee members of the key forthcoming events planned before the end of the academic year.

Date	Event	Organized by
2/3/2022	Job Fair	Placement Cell
6/3/2023	Workshop on Art of Flower Making	WDC
8/3/2023	How to score more in Government Entrance Exams	WDC
8/3/2023	International Women's Day Celebration	NSS
8/3/2023	A Visit of girl students to the Versova Police Station	WDC
8/3/2023	Displays of Books on Women's Day	Library Committee
14/04/2023	Medical Camp	All Dept. with Ekata Manch
29/04/2023	Degree Distribution Ceremony	All Dept

4. To inform the committee members of the exam schedule planned for the ATKT & Regular Exams for Semester I, II, III & IV

Sr.No	Semester	Exam Duration
1	SEM I ATKT	9 th March to 17 th March 2023
2	SEM III ATKT	9 th March to 17 th March 2023
3	SEM II Regular & ATKT	5 th April to 13 th April 2023
4	SEM IV Regular & ATKT	21 st March 2023 to 29 th March 2023
5	SEM II, IV & VI Internal Additional	31 st March to 3 rd April 2023



6	SEM II & SEM IV Additional	17 th April 2023 to 26 th April 2023
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5. Any other matter with the permission of the chair.

a. When the forum was opened to the members the following points were raised.

Mr. Kumbhejkar suggested celebration of Womens Day on Mass scale with press coverage. As a college on 8th March 2023, the following events were conducted,

- 10 girls Students were accompanied to Versova police station, where the policewomen posted at the police station explained the various laws/ rules which would help girls/ women in distress. They were also explained the cybercrimes being committed and measures as individuals one should take, to avoid being part of such crime.
 - Paper Flower making competition was kept.
 - An expert talk with the theme 'How to score more in MBA/Banking/ Government Entrance Exam', the resource person was Mrs Avina Suthar.
- b. Bhagyashree madam suggested that students exchange of students with Valia College in next academic year
- c. Mr. Gitte Madhukar suggested mentioning of resource person in the events conducted.
- d. Dr. Batita Kanojia informed the members of the 7 days training session held in association with Training Inbox.
- e. Dr. Babita also informed that two of our college students were selected in the Jackpot round for Mumbai University Cultural events.


(Dr. Gitte Madhukar)

Principal

CLARA'S COLLEGE OF COMMERCE

Yari Road, Versova, Mumbai – 400 061

Ref: CDC/AY 22-23 / 4

14th April 2023

NOTICE

All the members of College Development Committee are hereby informed that there will be an online & offline meeting scheduled to be held on 29th April 2023 at 11:00 am.

Agenda:

1. To review and confirm the minutes of the previous meeting held on 28th February 2023.
2. To brief the committee members of the programs / events conducted since the last meeting.
3. To brief the committee members of the key forthcoming events planned for the next academic year.
4. To inform the committee members of the admission schedule planned for the next academic year.
5. Any other matter with the permission of the chair.

(Dr. Gitte Madhukar)

Principal



CLARA'S COLLEGE OF COMMERCE

MINUTES OF THE COLLEGE DEVELOPMENT COMMITTEE MEETING HELD 27th April 2023 at 11.00 am.

The meeting of the College Development Committee (CDC) was held on 27th April 2023 at 11.00 am. The meeting was conducted both online & offline where the following members were present.

- | | |
|--|---------------------------------|
| 1. Secretary of Management | Mr. Ajay Kaul |
| 2. One HOD | Mr. Vijaykumar Makwana |
| 3. Principal of College-Member Secretary | Dr. Gitte Madhukar |
| 4. Teacher Elected | Mr. Amit Ashok Bansod |
| 5. Teacher Elected | Mr. Sameer Gandhi |
| 6. Teacher Elected | Ms. Jisha Varghese |
| 7. IQAC Coordinator | Mrs. Babita Kanojia |
| 8. One Elected Non-Teaching Employee | Mr. Prashant Walawalkar |
| 9. Local member Nominated | Dr. Shobha Menon |
| 10. Local Member Nominated | Dr. Bageshree Bangera Bandekar |
| 11. Local Member Nominated | Mr. Manohar Kumbhejkar |
| 12. Student's Representative | Mr. Singh Samar Mukesh Simran |
| 13. Student's Representative | Ms. Qureshi Zoha Mohammed Ateeq |

Agenda & Discussion

- To review and confirm the minutes of the previous meeting held on 28th February 2023.**
The minutes of the last meeting were read and confirmed with the committee members
- To brief the committee members of the programs / events conducted since the last meeting.**

Date	Day	Events/Activities	Dept.
28/2/2023 to 6/3/2023	Tuesday	7 dasy NSS Camp was held at village Bhatane Gaon , District Palghar.	NSS
2/3/2023	Thursday	One day Job fair in Association with Training Inbox	Placement Committee and all Department
6/3/2023	Monday	WORKSHOP ON 'ART OF FLOWER MAKING'	WDC



- a. Dr. Babita Kanojia informed the committee members that the college has completed the Academic & Administrative Audit (AAA) and Gender Audit for last five years.
- b. Dr. Madhukar Gitte asked the IQAC to prepare plan of action for Academic year 2023-24.
- c. Mr. Manohar Kumbhejkar wanted to know the courses planned for preparing the student for corporate world. He was informed as per planning of the next academic year, the following events were planned for preparing the students for the corporate world.
 - i. Workshop on "Resume Building" for all third-year students.
 - ii. Short term certificate course on "Soft Skills" for all students.
 - iii. Motivational sessions by successful entrepreneurs
 - iv. Placement drive "JOB FAIR".
- d. Mr. Manohar Kumbhejkar also wanted sessions to organized for 'Digital Media'.
- e. Dr. Madhukar Gitte asked Dr. Shobha Menon for few guidance points in preparation of SSR in timely manner. Dr. Shobha Menon stated that NAAC work required dedicated working period which can only be achieved by increasing the working hours of the staff. At their college the staff working hours were increased from February 2022 onwards. Also, the summer vacation of all staff members was curtailed, due to which they were able to complete and submit their SSR.
- f. Dr. Babita Kanojia informed that Convocation Day has been planned for 29th April 2023 for Third Year Batch of AY 2021-22
- g. Dr. Madhukar Gitte informed committee members that as per instructions of Mumbai University, the college NSS unit along with Ekta Manch NGO launched a collection drive between 18th March 2023 to 5th April 2023 of essential items for the victims of Appa Pada (Malad East, Mumbai). The essential items included clothes / dry ration/ utensils which were collected during the drive were personally donated to the victims on 9th April 2023 by the NSS unit,


(Dr. Gitte Madhukar)

Principal



8 th March 2023	Friday	A Visit of girl students to the Versova Police Station on Women's Day.	WDC
8/3/2023	Wednesday	An exhibition of books on Women centric books was organized on the occasion of Women's Day	Library Committee
08/03/2023	Wednesday	Thank You Campaign on the occasion of Women's Day was celebrated by distributing handmade greeting cards and chocolates to women staff members and women public servants.	NSS
20/03/2023	Monday	Farewell Function for TY Students	Cultural Committee
14/04/2023	Friday	Medical Camp	All Dept. with Ekta Manch

3. To brief the committee members of the key forthcoming events planned for the next academic year.

The committee members were informed that the Academic Calendar planning was underway and would be completed by the start for the next Academic Year.

4. To inform the committee members of the result declaration, admission schedule planned for the next academic year.

Sr. No	Semester	Exam dates	Result Declaration	Admission Date for next AY
1	Semester II	5 th April to 13 th April 2023	8 th May 2023	7 th June & 8 th June 2023
2	Semester IV	21 st March 2023 to 29 th March 2023	27 th April 2023	27 th April & 28 th April 2023
3	SEM I ATKT & SEM III ATKT	9 th March to 17 th March 2023	27 th April 2023	

5. Any other matter with the permission of the chair.

When the forum was opened to the members, the following points were raised:

